



AUTOMOTIVE RETAILERS ASSOCIATION
Auto Glass Division



Provincial/Geographic Audit Schedule

Audits help identify potential opportunities to improve both the administrative and technical aspects of the glass repair, replacement process for the benefit of our customers, stakeholders, and the glass industry through monitoring and promoting the following:

- shop performance
- shop compliance with the CAGS program standards

All assessments (new and renewals) will occur based on the schedule and timelines developed by CAGS. The scope of the audits will include repairs in progress and/or completed repairs with the primary purpose to validate the repair facility meets each of the audit standards.

Features:

- **New Members:** New assessments will take place within a 30 day time frame based on an approved application and program invoice.
- **Renewals:** In order to continue to maintain the low membership rates for the CAGS program renewal audits will be conducted every second year.

Geographic Timeline:

Audits are conducted every second year and are based on the CAGS program requirements and inspection checklist. The audits will be conducted within a reasonable time period at the provider's facility based upon a provincial rotational model.

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| ▪ Abbotsford/Chilliwack/Mission/Hope: | January |
| ▪ Surrey/Langley: | February |
| ▪ Burnaby/Delta/Richmond: | March |
| ▪ Vancouver Island: | April |
| ▪ Coq./PoCo/M Ridge/Van/N Van/Squamish: | May |
| ▪ Northern Interior: | September |
| ▪ Southern Interior: | October |

Note: the initial implementation may see some shops receiving a prorated invoice as we adopt the timelines as outlined in the above model. Additional dates for audits may be arranged based on travel requirements and/or demand.