



**AUTOMOTIVE RETAILERS ASSOCIATION
DIVISION MEMBERSHIP APPLICATION**



(This form must be accompanied by a completed ARA Membership Application Form.)

TOWING & RECOVERY DIVISION

CODE OF ETHICS

- Each member owes a duty of integrity, honour, fair dealing and courtesy to the general public and to the other members of the Association in the operation of all facets of his/her business
- Members shall strive to maintain clean, dependable and safe equipment of such design as to properly and safely meet the requirements of the public. Drivers should be clean and neat in appearance and be properly trained so as to efficiently and safely perform their duties
- Members shall comply with all municipal, provincial and federal laws. It shall be the duty of the Association to keep members informed of such laws and their application, as well as the rules and regulations promulgated by all regulatory bodies designated to administer and enforce such laws.
- Members shall employ truth and accuracy in advertising and soliciting and they shall honour any commitments made in the course of business
- Members shall bring to the attention of the Association office any information believed to be a violation of any law or regulation and aid in the enforcement of all laws and regulations
- Members shall strive to improve their internal business methods and strengthen their economic well being to the end of being better able to serve the public and conform to these Ethics and Standards
- Members shall at all times conduct themselves and their business in such a manner as to preserve the image of professionalism and promote confidence in the Automotive Retailers Association and its members

PLEASE PROVIDE THE FOLLOWING INFORMATION:

1. Name of Firm: _____
(Please PRINT.)
2. Owner: _____ Telephone: (____) _____
3. Do you have permanent premises, including a storage yard?
 YES. NO. (Please explain below.)

4. Do you have a valid ICBC Vendor Number?
 YES. Number: _____ NO. (Please explain below.)

5. Is/Are your tow vehicle(s) properly licensed, according to all municipal, provincial and/or federal requirements, and does your business have a valid business license?
 YES. Number: _____ NO. (Please explain below.)

The applicant agrees to abide by the Code of Ethics of the Towing & Recovery Division and the Bylaws and Regulations of the Automotive Retailers Association. The Board of Directors of the Towing & Recovery Division reserves the right to reject any application without explanation. Any applicant who is not accepted will be refunded in full all pre-paid dues amounts which accompany the application.

Signature of Applicant

Date: _____

For Office Use Only	
Accepted into Towing & Recovery Division: _____	Date: _____